Research Analyst: Systemic Initiatives
Isle of Wight
Two Years fixed term contract.

We are looking for a proactive and detail orientated Research Analyst who can support the Project Manager to carry out research and analyse and synthesise information to progress projects. This is an exciting opportunity to work in collaboration with some of the world’s most recognised brands and industry leaders within the Foundation's network of organisations.

Background
This role is based in our Fashion team. We develop and promote the idea of a circular economy for fashion, engage and inspire key actors in the system, and mobilise systems solutions at scale to create a thriving, nature positive fashion industry. Our work includes The Jeans Redesign, launched in July 2019, demonstrating that it is possible to design and make products fit for a circular economy. Your role will include supporting the Project Manager to deliver key milestones within our global project. Your strong analytical focus and ability to correctly process large quantities of quantitative and qualitative information will support accurate and complete reporting of progress made by iconic fashion brands, garment manufacturers and fabric mills. Your ability to synthesise information and start to identify key insights will support the Project Manager to highlight opportunities for businesses and policymakers to take bold action, ensuring the project remains a global reference point. Your organisational skills and logical approach will enable you to work across multiple projects in parallel within the Fashion team. Your interpersonal and communication skills will enable you to contribute to relationship management.

Role & Responsibilities

Reporting to our Fashion Project Manager, your role will be focused on the following areas:

Research and Analysis: Answer research questions with support from the Project Manager including carrying out desk-based research (e.g. data collection, basic modelling and literature reviews). Analyse and summarise the information that has been gathered and accurately assess the validity of research data.

Written content development. Support the Project Manager to prepare presentations and reports. Gather, verify and present information clearly and precisely.

Support relationship management: Be the main point of contact for specific research topics and relevant stakeholders (e.g. respond to questions about The Jeans Redesign Guidelines). Support the Project Manager to conduct stakeholder interviews and facilitate working groups to extract information to answer defined questions.

Support insight development: Actively contribute to developing the Fashion team’s expertise, to support the Project Manager to develop forward-looking fashion industry insights.

Contribute to team engagement: Actively engage in team activities and work collaboratively with both the fashion team and wider foundation teams.
Your profile

- **Professional or Academic experience**: Degree in a science, economics, or business field. 1+ years professional work experience or a Master's in a related topic. Subject matter expertise in the circular economy or environmental sustainability would be an advantage.
- **Data analysis**: logical, methodical and detail orientated approach to managing large qualitative and quantitative datasets, containing confidential information. Experience with the use of basic functions on Google Sheets is required. Experience with Qualtrics™ or a similar data management platform is advantageous.
- **Communication skills**: The ability to communicate effectively both written and verbally and contribute proactively to problem-solving in meetings and workshops.
- **Organisational skills**: effective prioritisation and clear on the aims and expected outcomes of a piece of work.

Please apply with CV and covering letter to: Barbara Calland (barbara@emf.org)

Desired starting date: asap  
Closing date: 25th May 2022  
Salary package: circa £26k plus generous holiday allowance (25 days plus discretionary extra days leave) generous parental leave; enhanced pension options/private health scheme after 6 months; wellbeing programme.  
Location: Cowes, Isle of Wight.

What we do

The Ellen MacArthur Foundation develops and promotes the idea of a circular economy. We work with, and inspire, business, academia, policymakers, and institutions to mobilise systems solutions at scale, globally. Our mission is to accelerate the transition to a circular economy. Our vision is a new economic system that delivers better outcomes for people and the environment. Business models, products, and materials are designed to increase use and reuse, replicating the balance of the natural world, where nothing becomes waste and everything has value. A circular economy, increasingly built on renewable energy and materials, is distributed, diverse, and inclusive.

Our commitment to you

The Ellen MacArthur Foundation is committed to promoting equal opportunities in employment and providing a working environment free from discrimination. Job applicants will receive equal treatment regardless of age, disability, gender, gender reassignment, marital or civil partner status, pregnancy or maternity, race, colour, nationality, ethnic or national origin, religion or belief, sex or sexual orientation or any other characteristic protected by the laws or regulations in the locations where we operate.